

SYLLABUS

Name of discipline	PRACTICAL TRAINING
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Subject code	BA 126	Semester	II	Number of credits	4
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Faculty	Faculty of Science	Number of hours per semester/activities				
Field of study	Business Administration	Total	IS	CH	TA	AA
Major	<i>Economics of Trade, Tourism and Services</i>	75	-	-	-	-

Formative category of the discipline F-fundamental, G-general, S- speciality, E-economic/managerial, U-humanistic	F
Degree of compulsoriness C-compulsory, E-elective, Op-optional	C

Previous courses	Compulsory (contingent)	-
	Recommended	-

Aims	<p>To know the concrete conditions for developing touristic activity or activities in another field of services, to see which the usual developed operations are, to familiarize the student with the specific documents, etc.</p> <p>To deepen and complete the accumulated knowledge, to familiarize the students with the mode of applying the theoretical knowledge acquired during the education process in economic units, and to form new practical skills for the specific problems in the field of business initiation, development, and administration</p>
COMPETENCES	<ul style="list-style-type: none"> - To familiarize the students with the economic environment (mainly with services), to identify the connections between the theoretical and practical knowledge, and to instruct themselves about the complex issues of the economic activity; - Explanation and interpretation (explanation and interpretation of ideas, projects, processes, and the theoretical and practical knowledge in the field of the discipline); - To develop communication and orientation competences in the real economic area; - Correct use of the documents and the modes of carrying them out;
Contents	<ul style="list-style-type: none"> - Company general presentation

	<ul style="list-style-type: none"> - Brief history - Shareholder structure and type of property - Object of activity – presentation - Organisation structure (staff, flowchart, internal regulations, job descriptions, functional relations within the company, company communication system) - Evolution of microeconomic indicators at company level for the last 3 years (turnover, profit, profit installment, debt, liquidity ratio, due liquidity ration, solvency) - Presentation of the relations with the clients and their administration - Presentation of the relations with the suppliers <p>Final remarks on the aspects under analysis</p>
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Assessment (E-exam, C-colloquy/final test final, CH- control homework)		C
Final grade (percentage)	- answers at exam/ colloquy/ practical works	100%
	- certified applicative activities/lab/practical works/project, etc..	
	- tests during the semester	
	- homework – for control	
Bibliography		
List of necessary didactic materials	Video Projector	
Coordinator	Didactic position, title, surname, name	Signature
Dragolea Larisa	Dragolea Larisa	

Legend: IS – individual study, CH – control homework, TA – tutorial activities, AA – applicative activities applied